

Staff Knowledge and Behaviors Survey

This tool can be used to assess an organization's staff knowledge about a) the burden of tobacco, b) use of evidence-based clinical cessation interventions, c) benefit of these interventions, and d) recognition of the importance of treating tobacco use as a chronic condition. This tool may be customized to the unique settings in your community.

This tool can be disseminated as a survey to staff or key questions can be answered by a key partner with organizational knowledge (e.g., clinical supervisor or administrator overseeing tobacco services).

Organization: _____ Date: _____

Section 1: Information

Age:

- | | |
|--------------------------------|--------------------------------|
| <input type="checkbox"/> 18-24 | <input type="checkbox"/> 45-54 |
| <input type="checkbox"/> 25-34 | <input type="checkbox"/> 55-64 |
| <input type="checkbox"/> 35-44 | <input type="checkbox"/> 65+ |

Gender:

- Female
- Male
- My gender is not listed
- Prefer not to disclose

Race/Ethnicity (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> White/Non-Hispanic | <input type="checkbox"/> Hawaiian/Other Pacific Islander |
| <input type="checkbox"/> Hispanic/Latino | <input type="checkbox"/> American Indian/Alaska Native |
| <input type="checkbox"/> Black/African American | <input type="checkbox"/> Other (please specify):
_____ |
| <input type="checkbox"/> Asian | |

Role/Position:

- | | |
|--|--|
| <input type="checkbox"/> Senior Leadership/Executive | <input type="checkbox"/> Case Manager |
| <input type="checkbox"/> Program Manager | <input type="checkbox"/> Administrator - Reception/Front Desk |
| <input type="checkbox"/> Clinical Supervisor | <input type="checkbox"/> Support Staff - Security/Facilities/IT/HR |
| <input type="checkbox"/> Intake Counselor | <input type="checkbox"/> Other (please specify):
_____ |
| <input type="checkbox"/> Clinician/Counselor | |

Section 1: Information (continued)

Please indicate how much training you have received around tobacco use and cessation:

- No training
- Some training
- Extensive training

Which of the following categories describe the populations you serve (check all that apply)?

- Low-socioeconomic
- Pregnant/postpartum women
- Mental illness
- Addictions
- Incarcerated/justice-involved
- Patients with chronic conditions (e.g., diabetes, hypertension, CVD, COPD, etc)
- Lesbian, gay, bisexual, transgender (LGBT)
- Other (please specify):

Have you ever REGULARLY used any tobacco product(s) in your lifetime? (“Regularly” is at least a few times every few days) (If no, skip to Section 2)

- Yes
- No

In your lifetime, which products have you REGULARLY used (check all that apply)?

- Cigarettes
- Smokeless tobacco (e.g., chewing tobacco, snuff, snus)
- Cigars
- Pipe
- E-cigarettes or vaping
- Hookah/waterpipe
- Other tobacco products (please specify):

Have you used any tobacco in the past 3 months? (If no, skip to Section 2)

- Yes
- No

Which of the follow best describes you (check all that apply)?

- I have successfully quit within the past 3 months.
- I have tried to quit unsuccessfully within the past 3 months.
- I would like to try to quit over the next month.
- I would like to try to quit over the next 6 months.
- I have no interest in quitting.

Section 2: Knowledge

Please answer the questions below even if you do not have direct contact with clients.

Which category describes your knowledge of the following interventions for tobacco cessation and prevention (regardless of whether or not you use these services)?

	No Knowledge	Little Knowledge	Some Knowledge	Good Knowledge	Extensive Knowledge
Asking about tobacco use					
Advising not to use tobacco					
Documenting tobacco use status in the electronic health record or patient chart					
Nicotine replacement therapy (e.g., patches, gum, nasal spray)					
Other cessation medications (e.g., Chantix, bupropion)					
Cognitive behavioral strategies					
Motivational interviewing and enhancement					
Individual or group tobacco cessation counseling					
Referral to a quitline					
Referral to web-based or mobile phone cessation programs and resources					
Evidence-based messaging around Electronic Nicotine Delivery Systems (ENDS) (e.g., e-cigarettes)					
Culturally competent/ tailored interventions to priority populations					
Tobacco-free policies					

Section 3: Attitudes

Please check how much you agree or disagree with the statements below:

	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree
Given my existing roles and responsibilities as a healthcare provider, supervisor, or administrator, it is feasible to also provide tobacco prevention and cessation services.					
Smoking cessation is possible for the populations we work with.					
It is important for the populations we work with to receive tobacco prevention and cessation services.					
We do not have sufficient time during a routine visit to help a client quit.					
There is no safe level of exposure to secondhand smoke.					
People are less likely to seek services if an agency is tobacco-free.					
I would/do support a tobacco-free policy at this agency.					
<p>Do you currently provide direct evaluation, assessment, or clinical services as part of your job? (If no, skip Section 4)</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>					

Section 4: Behaviors

Please answer the questions below as they relate to the population and age range you primarily serve.

How often do you currently provide the below tobacco cessation and prevention services?

	Never	Rarely	Sometimes	Often	Always
Ask if patient/ client/ consumer uses tobacco					
Advise patient/ client/ consumer not to use tobacco					
Document tobacco use status in electronic health record or patient chart					
Encourage/prescribe nicotine replacement therapy (e.g., patches, gum, nasal spray)					
Encourage/prescribe other cessation medications (e.g., Chantix, bupropion)					
Use cognitive behavioral strategies					
Use motivational interviewing and enhancement					
Provide individual or group tobacco cessation counseling					
Refer to a quitline					
Refer to web-based or mobile phone cessation programs/resources					
Provide culturally competent and tailored interventions					
Provide evidence-based messaging around Electronic Nicotine Delivery Systems (ENDS) (e.g., e-cigarettes)					
Promote tobacco-free policies					